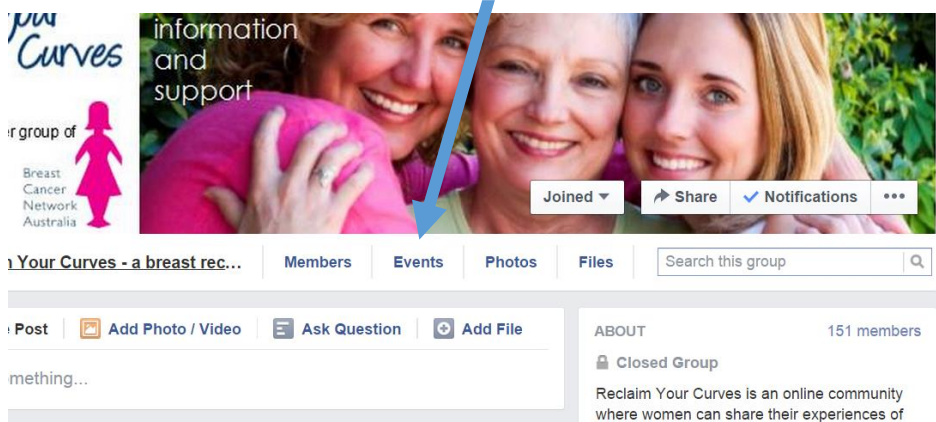
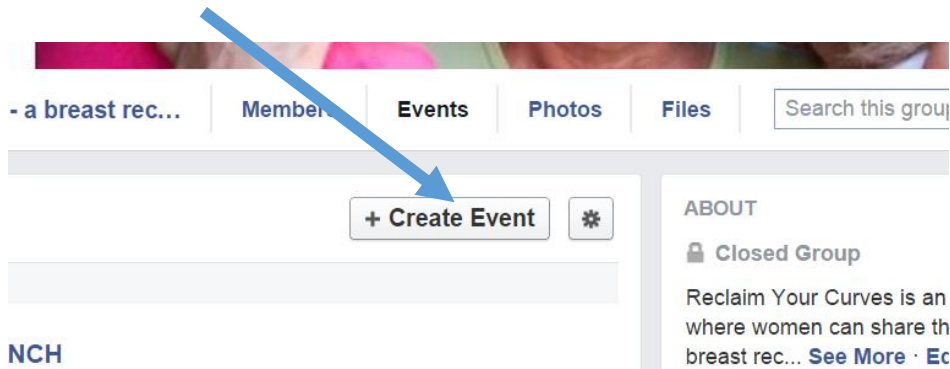


Select 'Event' from the front page of the group in the tabs



Select 'Create Event'



Complete the 'Create Event' box

